

CITY COUNCIL MINUTES

Richfield, Minnesota



Special Concurrent City Council, Housing and Redevelopment Authority Worksession

October 13, 2015

CALL TO ORDER

The concurrent worksession was called to order by Mayor Goettel at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Michael Howard; and Tom Fitzhenry.

Council Member Absent: Edwina Garcia.

HRA Members Present: Pat Elliott, Vice Chair; Debbie Goettel, David Gepner, and Doris Rubenstein.

HRA Member Absent: Mary Supple.

Staff Present: Pam Dmytrenko, Acting City Manager/Executive Director; John Stark, Community Development Director; Jim Topitzhofer, Recreation Services Director; Karen Barton, Assistant Community Development Director; Matt Brillhart, Planning Technician; and Cheryl Krumholz, Executive Coordinator.

Item #1	DISCUSSION REGARDING LAKES AT LYNDALE WAYFINDING SIGNAGE (COUNCIL MEMO NO. 88/HRA MEMO NO. 34)
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Matt Brillhart, Planning Technician, discussed the Connectivity Plan which provided guidance for improvements throughout the Lakes at Lyndale area centered around 66th Street and Lyndale Avenue. The HRA contracted with Signia Design to develop a wayfinding signage plan for the area. He also discussed the responses received via Richfield Connect.

Frank Hickey, Signia Design, introduced three concepts for wayfinding signage. He requested feedback to narrow the selection.

The City Council and HRA discussed maintenance, lighting, safety and the consideration of a universal design for continuity to be used for other parts of the City.

The City Council and HRA consensus was more favorable towards Options 2 and 3 with the use of branding and continuity and addressing maintenance aspects.

The concurrent worksession was adjourned by unanimous consent at 6:58 p.m.

Date Approved: October 27, 2015.

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Pam Dmytrenko
Acting City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

October 13, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Tom Fitzhenry; and Michael Howard.

Council Members Absent: Edwina Garcia.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; John Stark, Community Development Director; Jim Topitzhofer, Recreation Services Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Chris Regis, Finance Manager; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Fitzhenry, S/Howard to approve the minutes of the (1) Special Concurrent City Council, HA and Planning Commission Worksession of September 22, 2015; and (2) Regular City Council Meeting of October September 22, 2015.

Motion carried 4-0.

Item #1	PRESENTATION BY RICHFIELD SCHOOL DISTRICT SUPERINTENDENT STEVE UNOWSKY
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Superintendent Unowsky reported on the Richfield School District.

Item #2	CONSIDERATION OF A RESOLUTION SUPPORTING THE RICHFIELD PUBLIC SCHOOLS 2015 LEVY REFERENDA S.R. NO. 152
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Peter Toensing, Richfield Citizens for a Quality Community, discussed the School District referenda on the November ballot and requested the City Council approve a resolution of support for the referenda.

M/Goettel, S/Howard that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11120

RESOLUTION SUPPORTING RICHFIELD PUBLIC SCHOOLS
DISTRICT 280 LEVY REFERENDA

Motion carried 4-0. This resolution appears as Resolution No. 11120.

Item #3	COUNCIL DISCUSSION <ul style="list-style-type: none">• Hats Off to Hometown Hits
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Council Member Elliott announced the Monroe Park stormwater project information meeting on October 20 at St. Richard's Church.

Council Member Howard announced the following events:

- Wood Lake 'Night of the Living Marsh' Half-Haunted Halloween on October 17.
- Community Conversation: Healing Police Community Relations on October 18 at Richfield Middle School.

Council Member Fitzhenry announced the Beyond the Yellow Ribbon open house/campaign on October 26 at the American Legion.

Mayor Goettel announced the following events:

- Community Center Fall Boutique on October 24
- Pumpkin Patch at the Farmers' Market at Veterans Memorial Park

Mayor Goettel acknowledged the thank you notes she received from the Richfield Dual Language School second graders.

Mayor Goettel stated she has received an invitation from the Chinese government officials to visit in December because there are Chinese investors interested in developing the east-side of Richfield. Development options include a hotel along I-494, school, augment the Boisclair project, and an energy digester. She said she cannot accept a gift. The cost would be \$2-3,000 and there is a non-profit interested in funding the travel. She requested the City Council provide feedback on her traveling to China.

The City Council consensus was to be supportive of the trip to keep doors open.

Item #4	COUNCIL APPROVAL OF AGENDA
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M/Fitzhenry, S/Elliott to approve the agenda.

Motion carried 4-0.

Item #5	CONSENT CALENDAR
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- A. Consideration of the approval of the first reading of an ordinance amending Sections 405, 406, 407 and 408 of the Richfield City Code to remove/correct outdated terminology and references, as well as clarify language and intent, and update State Code references and scheduling the second reading and public hearing for October 27, 2015 S.R. No. 153
- B. Consideration of the approval of the resolution designating the City's contribution towards health, term life, disability and dental insurance premiums for General Services and Management employees for 2016 S.R. No. 154

RESOLUTION NO. 11121

RESOLUTION DESIGNATING CITY'S CONTRIBUTION TOWARD HEALTH, TERM LIFE,
DISABILITY AND DENTAL INSURANCE PREMIUM FOR
GENERAL SERVICES AND MANAGEMENT EMPLOYEES

This resolution appears as Resolution No. 11121.

- C. Consideration of the approval of the purchase of truck chassis from Nuss Truck and Equipment for \$104,981 and dump box/snow plow equipment from Towmaster, Inc. for \$109,215, minus \$36,000 for trade in, totaling \$178,196 plus taxes and licensing in 2016 for use by the Public Works Department S.R. No. 155
- D. Consideration of the approval of the acceptance of the bid minutes/tabulation and award of contract for Penn Avenue Street Lighting to LPD Electric, Inc. in the amount of \$54,471.40 and authorize the Community Development Director to approve additional contract work provided it does not exceed \$25,000, or the maximum of the remaining Community Development Block Grant funding, whichever is less S.R. No. 156
- E. Consideration of the approval of a resolution granting Site Plan Approval and Variances to allow construction of a building addition at 7532 Lyndale Avenue S.R. No. 157

RESOLUTION NO. 11122

RESOLUTION GRANTING APPROVAL OF A SITE PLAN AND VARIANCES AT
7532 LYNDALE AVENUE

This resolution appears as Resolution No. 11122.

M/Goettel, S/Fitzhenry to approve the Consent Calendar.

Motion carried 4-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #7	PUBLIC HEARING REGARDING A RESOLUTION ADOPTING THE SPECIAL ASSESSMENT ROLL FOR UNPAID FALSE ALARM USER FEES AGAINST PRIVATE PROPERTY S.R. NO. 158
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Council Member Fitzhenry presented Staff Report No. 158.

M/Goettel, S/Elliott to close the public hearing.

Motion carried 4-0.

M/Fitzhenry, S/Howard that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11123

RESOLUTION ADOPTING ASSESSMENT FOR
UNPAID FALSE ALARM FEES FROM PRIVATE PROPERTY

Motion carried 4-0. This resolution appears as Resolution No. 11123.

Item #8	PUBLIC HEARING REGARDING A RESOLUTION ADOPTING THE SPECIAL ASSESSMENT ROLL FOR WEED ELIMINATION FROM PRIVATE PROPERTY AND REMOVAL OR ELIMINATION OF PUBLIC HEALTH OR SAFETY HAZARDS FROM PRIVATE PROPERTY S.R. NO. 159
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Council Member Howard presented Staff Report No. 159.

M/Fitzhenry, S/Elliott to close the public hearing.

Motion carried 4-0.

M/Howard, S/Elliott that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11124

RESOLUTION ADOPTING ASSESSMENT FOR
WEED ELIMINATION FROM PRIVATE PROPERTY AND REMOVAL OR ELIMINATION OF
PUBLIC HEALTH OR SAFETY HAZARDS FROM PRIVATE PROPERTY

Motion carried 4-0. This resolution appears as Resolution No. 11124.

Item #9	PUBLIC HEARING REGARDING A RESOLUTION ADOPTING THE ASSESSMENT FOR REMOVAL OF DISEASED TREES FROM PRIVATE PROPERTY FOR WORK ORDERED IN 2014 S.R. NO. 160
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Mayor Goettel presented Staff Report No. 160.

M/Elliott, S/Howard to close the public hearing.

Motion carried 4-0.

M/Goettel, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11125

RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENT FOR REMOVAL OF DISEASED TREES FROM PRIVATE
PROPERTY FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014

Motion carried 4-0. This resolution appears as Resolution No. 11125.

Mayor Goettel requested staff review a process for the removal of dead trees from private property.

Item #10	PUBLIC HEARING REGARDING RESOLUTIONS PERTAINING TO THE ANNUAL 77TH STREET PROJECT AREA ASSESSMENT PROCESS S.R. NO. 161
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Council Member Fitzhenry presented Staff Report No. 161.

M/Elliott, S/Goettel to close the public hearing.

Motion carried 4-0.

M/Fitzhenry, S/Howard that the following resolutions be adopted and that they be made part of these minutes:

RESOLUTION NO. 11126

RESOLUTION ADOPTING ASSESSMENT ON 77TH STREET MAINTENANCE FOR THE PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2014

This resolution appears as Resolution No. 11126.

RESOLUTION NO. 11127

RESOLUTION ORDERING THE UNDERTAKING OF CURRENT SERVICE PROJECT WITHIN THE 77TH STREET PROJECT AREA FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

This resolution appears as Resolution No. 11127.

Motion carried 4-0.

Item #11	PUBLIC HEARING REGARDING RESOLUTIONS PERTAINING TO THE ANNUAL LYNDALE/HUB/NICOLLET (LHN) MAINTENANCE ASSESSMENT PROCESS S.R. NO. 162
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Mayor Goettel presented Staff Report No. 162.

M/Elliott, S/Fitzhenry to close the public hearing.

Motion carried 4-0.

M/Goettel, S/Elliott that the following resolutions be adopted and that they be made part of these minutes:

RESOLUTION NO. 11128

RESOLUTION ADOPTING ASSESSMENT FOR LYNDALE/HUB/NICOLLET (LHN) MAINTENANCE FOR THE PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2014

This resolution appears as Resolution No. 11128.

RESOLUTION NO. 11129

RESOLUTION ORDERING UNDERTAKING OF CURRENT SERVICE
PROJECT LYNDALE/HUB/NICOLLET (LHN) MAINTENANCE
JANUARY 1, 2016 TO DECEMBER 31, 2016

This resolution appears as Resolution No. 11129.

Motion carried 4-0.

City Manager Devich acknowledged the letters submitted by Lakewinds Co-op and Dr. Paul Zilka appealing the assessment.

Mayor Goettel expressed concern regarding the City losing the ability to maintain the area along 66th Street.

Item #12	CONSIDERATION OF A RESOLUTION AWARDDING THE SALE OF \$5,695,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B S.R. NO. 163
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Council Member Elliott presented Staff Report No. 163.

Rebecca Kurtz, Ehlers & Assoc., recommended awarding of the sale of \$5,360,000 General Obligation Refunding Bonds, Series 2015B to Piper Jaffray.

M/Elliott, S/Howard that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11130

RESOLUTION ADOPTING A PROPOSED BUDGET AND TAX LEVY FOR THE YEAR 2016

Motion carried 4-0. This resolution appears as Resolution No. 11130.

Item #13	CONSIDERATION OF THE CITY COUNCIL'S CONFIRMATION OF THE MAYOR'S APPOINTMENT OF A HOUSING AND REDEVELOPMENT AUTHORITY COMMISSIONER S.R. NO. 164
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Council Member Howard presented Staff Report No. 164.

M/Howard, S/Fitzhenry to appoint Debbie Goettel as Housing and Redevelopment Authority Commissioner for a five-year term ending October 31, 2020.

Motion carried 4-0.

Item #14	CITY MANAGER'S REPORT
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City Manager Devich provided an update on the coyote sighting in the Jewish Cemetery on Penn Avenue.

Item #15	CLAIMS AND PAYROLLS
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M/Fitzhenry, S/Howard that the following claims and payrolls be approved:

U.S. Bank		10/13/15
A/P Checks: 244333-244877	\$	2,739,312.75
Payroll: 113505-114153, 42440-42441	\$	1,138,995.29
TOTAL	\$	3,878,308.04

Motion carried 4-0.

OPEN FORUM

None.

ADJOURNMENT

The City Council Meeting was adjourned by unanimous consent at 8:09 p.m.

Date Approved: October 27, 2015

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager